

# IRS Tax Transcript Online

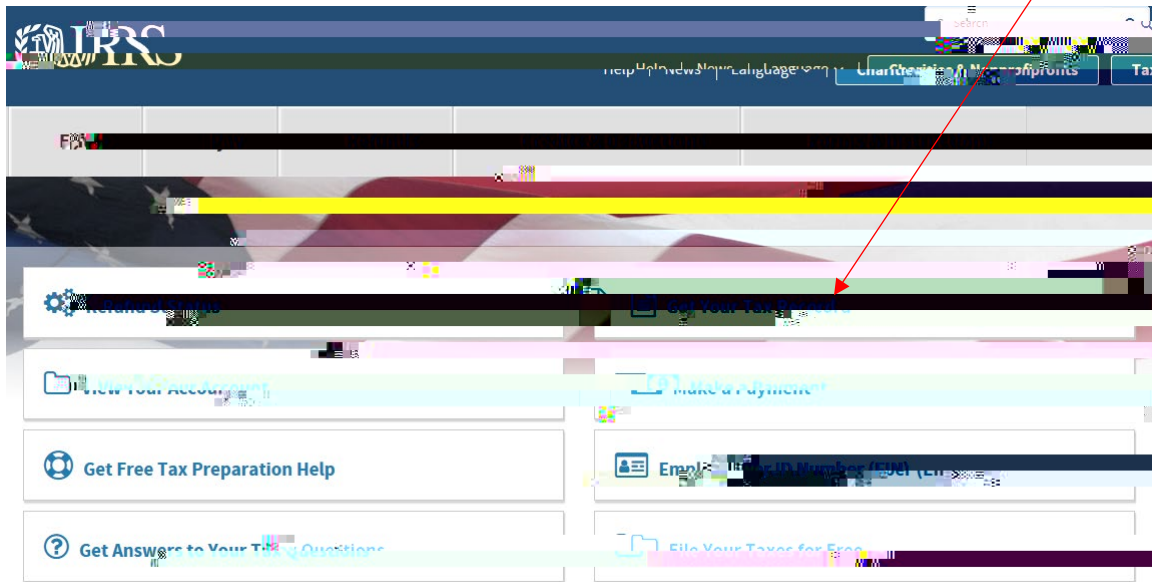
2023-2024 Academic Year

## Follow these instructions to request an IRS tax transcript online

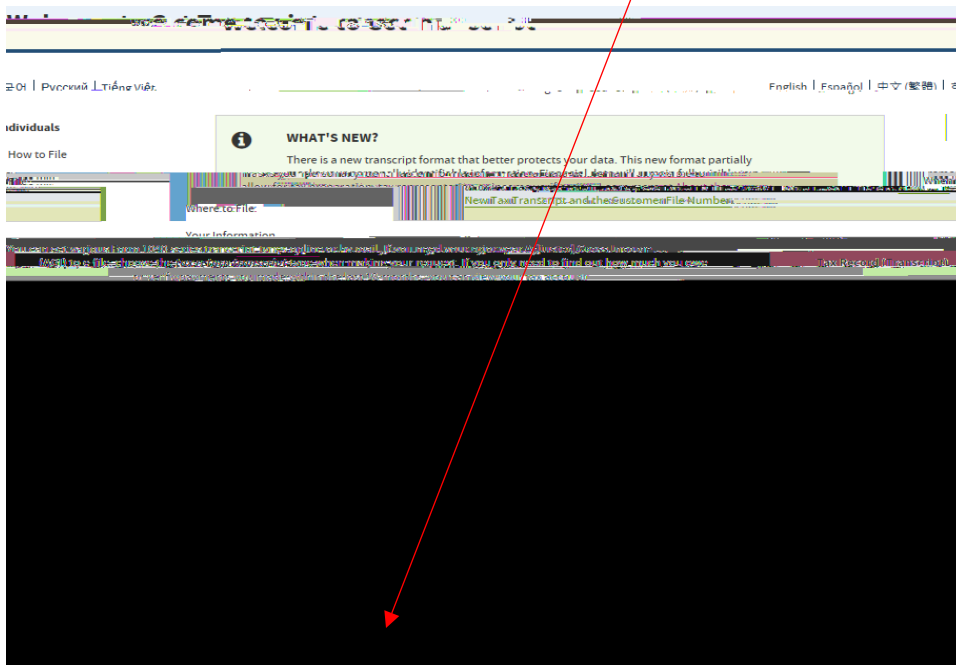
The following information will be needed in order to request a transcript online. The information will be used by the IRS to confirm your identity:

- your [SSN](#), date of birth, filing status, and mailing address from latest tax return
- access to your email account (for confirmation code)
- your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan
- a mobile phone with your name on the account (for confirmation code)

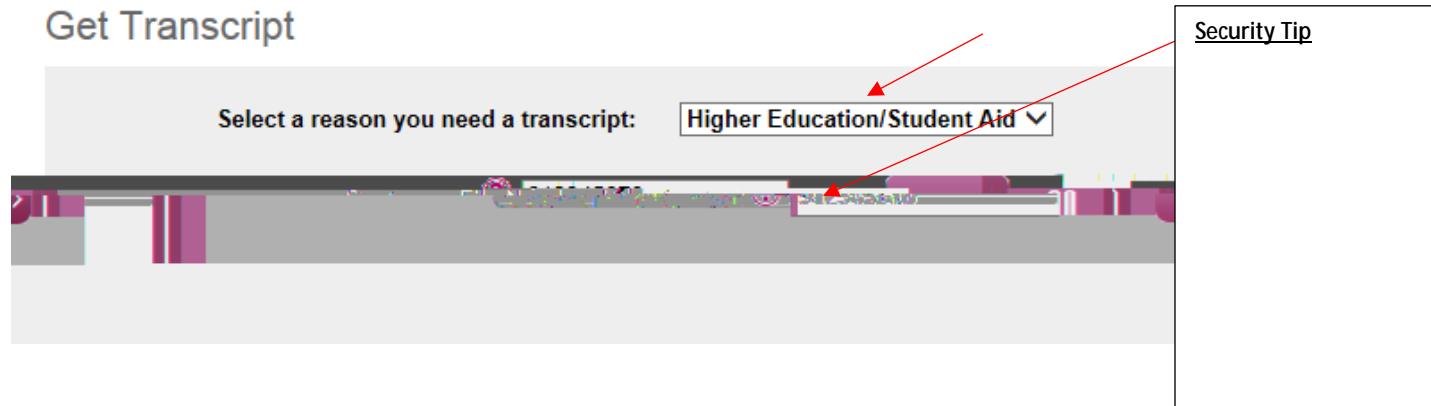
### 1. Visit [www.irs.gov](http://www.irs.gov) and click on the option to “Get Your Tax Record.”



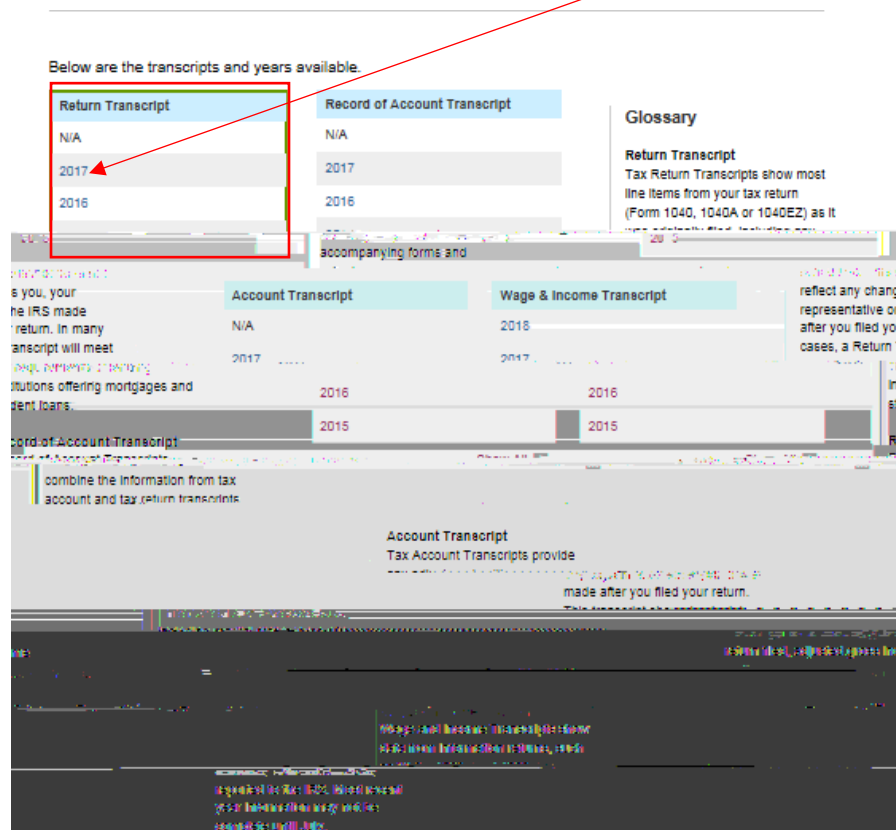
### Click on the option to “Get Transcript Online:”



2. You will be prompted through a series of questions to confirm your identity.
3. The IRS will email you a security code to enter into the IRS site, as well as text a security code to enter into the IRS site, to further confirm your identity.
4. At the prompt to “Get Transcript” choose “Higher Education/Student Aid”
  - a. Enter your GBCC ID number (starts with A...) in the “Customer File Number:”



Select “2021” under “Return Transcript:”



An image of your transcript will appear in a new window. Print the full image and submit the document to the Office of Financial Aid at Great Bay.